



PLANNING DEPARTMENT

Mailing Address: P.O. Box 39, Concrete, Washington 98237

Office Location: 45672 Main Street, Concrete, Washington

98237 Phone: (360) 853-8401

SHORELINE PERMITS: (SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT, SHORELINE CONDITIONAL USE PERMIT, & SHORELINE VARIANCE CHECKLIST)

		PERMIT TYPE:			
Applicant Checklist	SUBMITTAL REQUIREMENTS: The number indicates the number of copies for submittal (if applicable).	Shoreline Substantial Development Permit	Shoreline Conditional Use Permit	Shoreline Variance	Office Use Only
	Master Permit Application (signed & notarized by all Landowners involved)	3	3	3	
	Joint Aquatic Resources Permit Application (JARPA)	3	3	3	
	Application Fee	✓	✓	✓	
	<u>Project Narrative</u> describing: the work proposed & use; construction /work methods; type of equipment to be used; project time frame; proposed cut & fill volumes; source & composition of cut & fill; proposed clearing; location of sanitary sewer, potable water, stormwater; access; location of critical areas on the subject property or within 300 feet of it. In the narrative also list the underlying shoreline environment /designation and provide details as to how your project achieves consistency with the Shoreline Master Program (SMP), policies, and development regulations (DR).	3	3	3	
	For Shoreline Conditional Use Permits, provide a detailed explanation of how you meet each criteria of approval as listed in Town of Concrete's Shoreline Master Program (SMP).	N/A	3	N/A	
	For Shoreline Variance requests, provide a detailed explanation of how you meet each criteria of approval as listed in Town of Concrete's Shoreline Master Program (SMP)	N/A	N/A	3	
	SEPA Environmental Checklist if required by Planning Department	3	3	3	
	Critical Area Report (this in part needs to address no net loss of ecological function and value), if required by Planning Department	3	3	3	
	Biological Assessment /Evaluation, if required by Planning Department	3	3	3	
	Provide Floodplain /Areas of Special Flood Hazard Determination & FIRM Panel #	3	3	3	

		PERMIT TYPE:			
Applicant Checklist	SUBMITTAL REQUIREMENTS: The number indicates the number of copies for submittal (if applicable).	Shoreline Substantial Development Permit	Shoreline Conditional Use Permit	Shoreline Variance	Office Use Only
	Geotechnical Report, if required by Planning Department	3	3	3	
	Parking, Landscape and Tree Preservation Plan(s), if required by Planning Department	3	3	3	
	Complete Stormwater Plan (that complies with Town of Concrete Municipal Code Stormwater Standards & which addresses the minimum requirements of the current DOE SWMMWW)	3	3	3	
	Provide copies of Federal, State, and Local Permits and Approvals	3	3	3	
	Site Plan (Drawn to Scale & Surveyed –if applicable). For residential type of uses, see “ Residential Building Permit Site Plan Checklist ” for the items that need to be shown on a site plan. For commercial type of uses, see “ Commercial Building Permit Site Plan Checklist ” for the items that need to be shown on a site plan.	3	3	3	
	Scaled & dimensioned <u>Cross Sections</u> of both existing & proposed development. Also show existing & proposed ground elevations and the height of existing and proposed structures.	3	3	3	