



TOWN OF CONCRETE SIGN PERMIT APPLICATION

Complete Application Required: The Town will not accept an application that does not have all of the required items listed below. To accept your application, this application and each of the numbered items below must be submitted at the same time. However, if you have received a prior written waiver of a submittal item(s), please provide the signed waiver form in lieu of any submittal item not provided.

1. **Fees** _____
2. **Master Land Use Application.** (Page 1 only)
3. **Assessor Map.** Please identify parcel.
4. **Site Plan.** Show location of sign in relationship to existing buildings, roadways and property lines.
5. **Diagram of Sign.** Include height, square footage, and how sign will be installed.

Building Name, Building Owner and Lessee (if applicable):	
Business Name:	
Address of Building:	Parcel Number(s):
Primary Product or Service that the sign is advertising:	
Location of Existing (if any) and Proposed Sign:	
Description of Sign including dimensions, materials and what the sign will say/show:	
By affixing my signature hereto, I certify that I am the owner, or am acting as the Owner's authorized agent, and that the application and documents contained with this submittal are complete and accurate to the best of my knowledge and abilities.	
Signature of Owner/Agent	Date

DETERMINATION:

The Sign Permit is:

- Approved
- Denied
- Approved with Conditions: _____

Town Planner

Date

Right to Appeal: To appeal this determination to Town Council, a written appeal accompanied by the required fee must be filed with the Town Hall 45672 Main Street Concrete, WA 98237, no more than 14 days from the date of this decision. The appeal submittal must explain the basis for the appeal; and must include the materials required as listed in CMC 18.08.170. Contact the Planning Department (360-853-8401) for more information about the appeal process.