

TOWN COUNCIL AGENDA
May 13, 2019 6:00 PM

- I. **Opening Ceremonies**
 - A. Call Meeting to Order
 - B. Pledge of Allegiance
 - C. Roll Call
- II. **Public Participation:** None
- III. **Events Application:** United General District 304 – Youth Activity Day/Movie Night (pages 1-6)
- IV. **Special presentations:**
 - A. Public Safety
 - B. CRH Engineering
- V. **Consent Agenda:**
 - A. Town Council Minutes – April 22, 2019 (pages 7-10)
 - B. Approval of Claims Check
 - C. Approval of Payroll
- VI. **Public Hearings:** None
- VII. **Old Business:** None
- VIII. **New Business:** None
- IX. **Discussion Items:** None
- X. **Reports**
 - A. Council Reports
 - i. Airport - Council Member, Mike Bartel
 - ii. Parks - Council Member, Marla Reed
 - iii. Community Garden – Council Member, Elizabeth Easterday
 - iv. HPLC - Representative, Council Member, Ginger Kyritsis
 - v. Health Care – Council Member, Mike Bartel
 - vi. Economic Development Commission – Council Member, Ginger Kyritsis
 - B. Department Reports
 - i. Planning/Historical Preservation – Marianne Manville-Ailles
 - ii. Admin/Finance - Andrea Fichter, Clerk-Treasurer
 - a. March and April 2019 Treasurer's Reports (pages 11-23)
 - iii. Public Works - Alan Wilkins, Public Works Director
 - C. Mayors Report
 - i. Imagine Concrete
- XI. **Announcements:**
- XII. **Executive Session** (*if necessary*)
- XIII. **Adjournment**



TOWN OF CONCRETE EVENTS APPLICATION

(proof of insurance required)

2019 APPLICATION FEES (PLEASE CHECK ONE)

		#			#
SPECIAL EVENT	\$35.00 AN EVENT		* TOWN STAFF PRESENCE REQUESTED	\$25.00 PER EMPL, PER DAY	2
SPECIAL EVENT WITH WATER	\$40.00 AN EVENT		** SANI-CAN REQUEST	\$25.00 PER SANI-CAN	
SPECIAL EVENT WITH ELECTRICITY	\$45.00 AN EVENT		** PICNIC TABLES	\$10.00 PER TABLE, PER EVENT	
SPECIAL EVENT WITH WATER & ELECTRICITY	\$50.00 AN EVENT		STREET CARNIVAL AND/OR CIRCUS	\$30.00 PER DAY	
SPECIAL EVENT NON-PROFIT ORGANIZATION	\$25.00 AN EVENT		STREET CARNIVAL/CIRCUS WITH WATER	40.00 PER DAY	
SPECIAL EVENT NON-PROFIT WITH WATER	\$30.00 AN EVENT		STREET CARNIVAL/CIRCUS WITH ELECTRICITY	\$45.00 PER DAY	
SPECIAL EVENT NON-PROFIT WITH WATER & ELECTRICITY	\$40.00 AN EVENT		STREET CARNIVAL/CIRCUS WITH WATER & ELECTRICITY	\$50.00 PER DAY	
ENTER TOTAL FEES HERE	\$ 50.00				

** THESE FEES ARE IN ADDITION TO THE SPECIAL EVENT OR STREET CARNIVAL/CIRCUS FEE - DAMAGE BEYOND NORMAL REPAIR TO THESE ITEMS WILL REQUIRE EVENT HOLDER TO PAY FULL REPLACEMENT COSTS

NAME OF PERSON REQUESTING PERMIT:

NAME: Stephanie Margaridge
 ADDRESS: 2031 Hospital Drive
 PHONE: 360 854-7179

OFFICIAL NAME OF ORGANIZATION:

NAME OF ORGANIZATION: United General District 304
 ADDRESS: _____
 PHONE: _____

PERSON DIRECTLY IN CHARGE OF AND RESPONSIBLE FOR EVENT:

NAME: Stephanie Margaridge
 ADDRESS: 2031 Hospital Drive
 PHONE: 360-854-7179 & 360-770-2836

EVENT DETAILS:

EVENT NAME: Movie Night
 PURPOSE OF EVENT: Show a free family friendly movie
 DATE OF EVENT: Fri 7/12 TIME OF EVENT: 9:30pm - 11:15pm
 LOCATION OF EVENT: Veteran's Memorial Park
 ROUTE OF EVENT (if applicable): _____

APPROXIMATE NUMBER OF SPECTATORS & PERSONS PARTICIPATING: 100+

SETUP/TAKEDOWN TIMES: 9pm & 11:30pm

This institution is an equal opportunity provider, and employer and does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Event sponsors or organizations will be required to provide a certificate of insurance to the town before the permit is issued. Commercial General Liability insurance of at least \$1,000,000 per occurrence, \$2,000,000 annual aggregate written on an occurrence form by an insurance carrier



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(proof of insurance required)

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SPECIAL EVENT NON-PROFIT WITH WATER	\$30.00 AN EVENT		STREET CARNIVAL/CIRCUS WITH ELECTRICITY	\$45.00 PER DAY	
SPECIAL EVENT NON-PROFIT WITH WATER & ELECTRICITY	\$40.00 AN EVENT	X	STREET CARNIVAL/CIRCUS WITH WATER & ELECTRICITY	\$50.00 PER DAY	
ENTER TOTAL FEES HERE	\$ 90.00				

** THESE FEES ARE IN ADDITION TO THE SPECIAL EVENT OR STREET CARNIVAL/CIRCUS FEE - DAMAGE BEYOND NORMAL REPAIR TO THESE ITEMS WILL REQUIRE EVENT HOLDER TO PAY FULL REPLACEMENT COSTS

NAME OF PERSON REQUESTING PERMIT:

NAME: Stephanie Morgareidge
 ADDRESS: 2031 Hospital Drive Suite A
 PHONE: ~~360-770-2836~~ 360-854-7179

OFFICIAL NAME OF ORGANIZATION:

NAME OF ORGANIZATION: Concrete Resource Coalition | United General District 304
 ADDRESS: 2031 Hospital Drive
 PHONE: 360-854-7179

PERSON DIRECTLY IN CHARGE OF AND RESPONSIBLE FOR EVENT:

NAME: Stephanie Morgareidge
 ADDRESS: 2031 Hospital Drive
 PHONE: 360-770-2836

EVENT DETAILS:

EVENT NAME: Concrete Youth Activity Day
 PURPOSE OF EVENT: Connect families to fun & community resources
 DATE OF EVENT: Friday July 12th TIME OF EVENT: 11:30-3pm
 LOCATION OF EVENT: Veteran's Memorial Park
 ROUTE OF EVENT (if applicable): N/A

APPROXIMATE NUMBER OF SPECTATORS & PERSONS PARTICIPATING: 300+

SETUP/TAKEDOWN TIMES: 9am - 11 set up & 3 to 5 take down

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Will this Event include a fireworks display? Yes or **No**

SPECIAL NEEDS

<u>Number Needed</u>	<u>Item Needed</u>
2	Sani-Cans
2	Extra Garbage Cans
	Road Closure Cones/Candlesticks
X	Access to Power
X	Access to Water
Department	ADDITIONAL ASSISTANCE OR EQUIPMENT NEEDED
Public Works	
Police	
Fire	

PROCEDURES FOR EVENT ACTIVITIES

- Anyone desiring to hold a special event in the Town of Concrete should fill out an Events Application and submit with the required fee/s, to the Clerk-Treasurer. Applications for Event Permits must be filed no less than thirty (30) days in advance of the proposed special events activity. Special events include parades, public meetings or assemblies or other organized gathering of a group of persons, or any ceremony, show, exhibition, dance or pageant which may reasonably be expected to result in the gathering of a group of persons, upon any public street, park or other public grounds. They do NOT include funeral processions, a governmental agency acting within the scope of its functions, students going to and from school or participating in educational activities, organized youth and other sports activities.
- The person or organization sponsoring the special events activity shall, on a form prescribed by the town attorney, as a condition to the issuance of a permit, execute an agreement to indemnify and hold the Town harmless from and on any claim that may be made or brought against the Town for loss, injury or damage to any persons or property arising out of or in connection with the special events activity.
- All entry forms to special events activity shall require each individual participant to release the Town from any liability that might be occasioned on account of any injury to the participant or damage to participant's property. If the special events activity will involve minors, said entry form shall provide for a release of such liability on behalf of the minor, by the minor and the minor's parents or guardian.
- **Event sponsors or organizations will be required to provide a certificate of insurance before the permit is issued. Commercial General Liability insurance of at least \$1,000,000 per occurrence, \$2,000,000 annual aggregate written on an occurrence form by an insurance carrier with an "A" rating and licensed to conduct business in the State of Washington must be in received by the Town of Concrete prior to the event. Auto Liability Insurance with at least \$1,000,000 Combined Single Limit written by an "A" rated carrier licensed to conduct business in the State of Washington, is required if motor vehicles (including parade floats, farm type equipment, or other motorized vehicles regardless if licensed or not) are used in the event. The Town of Concrete will be named as an additional insured by endorsement on the event sponsor's or organization's insurance policy. All participants shall also be required to meet the insurance requirements including naming the Town of Concrete as an additional insured. Proof of insurance shall be provided to the Town prior to the permit being issued.**
- Any person or organization sponsoring a special event activity shall be responsible for the prompt and orderly removal of any signs, booths, barricades and any other articles or items erected or used in connection with the special event activity and any trash or debris occasioned by the special event activity. Should the Town for any reason be forced to expend its own funds or staff or use its equipment to ensure the safe and orderly conduct of the special events activity or disassemble or remove any articles erected or used in connection with the special events activity or collect any trash or debris occasioned by the special events activity then the person or organization sponsoring the special events activity shall promptly reimburse the Town for the reasonable cost of same upon presentation of the Town's statement.
- The written permit shall be carried by the person heading or leading the special event activity for which the permit was issued.

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I, Carol Hawk, representing United General District 304
agree to the above Procedures.

Carol W. Hawk
(Signature)

5/3/19
(Date)

SPECIAL ACKNOWLEDGEMENT, RELEASE AND AGREEMENT OF INDEMNITY

It is fully understood and acknowledged by the undersigned that the

Concrete Youth Activity Day

sponsored by Concrete Resource Coalition & United General District 304
may be conducted along Town streets, across Town intersections
and/or on Town property.

With full knowledge of these matters, the undersigned, as sponsor,
hereby releases and absolves and agrees to indemnify the Town of
Concrete, Washington, its officers, employees and agents, from and
against any and all claims of whatever nature arising by reason of
participation in the aforementioned event, including injury or death to
such participant.

Date: 5/2/19

Name of Sponsor: United General District 304

Address of Sponsor: 2031 Hospital Drive, Sedro-Woolley
WA 98284

Signature of Authorized Agent: Carol Hawk

Note: Sponsors are required to obtain waivers that include holding the
Town harmless from all participants in running, walking, etc., events.
Anyone under 18 years of age must obtain a parent's or guardian's
signature.

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annual aggregate written on an occurrence form by an insurance carrier

**FOR TOWN USE ONLY
Review and Recommendations**

Department	Initials	Date	Comments
Public Works			
Police			
Fire			

Application Fees:

Date Paid: _____ **Receipt No.** _____

Approved Event permits, will only be issued upon receipt of Certificate of Insurance and any other information required by the Town Council.

Insurance received: _____
Date

Presented to Town Council on: _____
 APPROVED **DISAPPROVED**

SIGNATOR: _____
Mayor

ATTEST: _____
Clerk-Treasurer

OTHER FEES REQUIRED: **YES** **NO**

Amount: _____ **Description:** _____

Date Paid: _____ **Receipt No.** _____

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Cities Insurance Association of Washington

CERTIFICATE OF COVERAGE

Issue Date: 04/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE MEMORANDUM OF COVERAGE (MOC) BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL COVERED PARTY, the MOC must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the MOC, certain coverage may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clear Risk Solutions 451 Diamond Drive Ephrata, WA 98823 Phone 509-754-2027 Fax 509-754-3406	COMPANIES AFFORDING COVERAGE GENERAL LIABILITY CIAW / Munich Re AUTOMOBILE LIABILITY CIAW / Munich Re
COVERED MEMBER Skagit County Public Hospital District #304 2031C Hospital Drive Sedro Woolley, WA 98284	PROPERTY CIAW / Munich Re CRIME / PUBLIC EMPLOYEE DISHONESTY CIAW / Munich Re


COVERAGES

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MOC DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH MOC. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF COVERAGE	MOC NUMBER	MOC EFF DATE	MOC EXP DATE	DESCRIPTION	LIMITS
GENERAL LIABILITY					
COMMERCIAL GENERAL LIABILITY OCCURRENCE FORM	CIAW181967083	4/01/2019	12/01/2019	GENERAL AGGREGATE PRODUCT-COMP/OP AGG PERSONAL & ADV. INJURY EACH OCCURRENCE ANNUAL PROGRAM AGGREGATE	\$10,000,000 \$10,000,000 \$5,000,000 \$5,000,000 \$50,000,000
(LIABILITY IS SUBJECT TO A \$100,000 SIR PAYABLE FROM PROGRAM FUNDS)					
AUTOMOBILE LIABILITY					
ANY AUTO	CIAW181967083	4/01/2019	12/01/2019	COMBINED SINGLE LIMIT ANNUAL PROGRAM AGGREGATE	\$5,000,000 NONE
(LIABILITY IS SUBJECT TO A \$100,000 SIR PAYABLE FROM PROGRAM FUNDS)					
PROPERTY					
COMMERCIAL PROPERTY	CIAW181967083	04/01/2019	12/01/2019	ALL RISK PER OCC EXCL EQ & FL EARTHQUAKE PER OCC FLOOD PER OCC (Except FZ A&V, which is \$1MM) ANNUAL PROGRAM AGGREGATE	\$100,000,000 \$15,000,000 EXCLUDED NONE
(PROPERTY IS SUBJECT TO A \$25,000 SIR PAYABLE FROM PROGRAM FUNDS)					
CRIME/PUBLIC EMPLOYEE DISHONESTY					
(CRIME SUBJECT TO A \$25,000 PROGRAM SIR)				PER LOSS	\$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / SPECIAL ITEMS					
Evidence of coverage only.					

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE PROVISIONS OF THE MOC.

CERTIFICATE HOLDER Town of Concrete PO Box 39 Concrete, WA 98237	AUTHORIZED REPRESENTATIVE 
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**Town of Concrete
Town Council Meeting
April 22, 2019**

6:00 p.m. Mayor Pro-tem Easterday called the meeting to order. Mayor Pro-tem Easterday led the gallery in the Pledge of Allegiance.

Roll Call: Council Members: Rob Thomas, Elizabeth Easterday, Mike Bartel, Marla Reed and Ginger Kyritsis.

Councilmember Thomas made a motion to excuse Mayor Miller. Councilmember Kyritsis seconded the motion. The motion carried unanimously.

Staff Present: Town Attorney David Day.

Audience Members Signed In: Valerie Stafford, John Boggs, Betty Seguin, Barb Trask, Ger van den Engh, Becky Schmidt, Loren Schmidt and Bill Pfeifer.

Public Participation: Mayor Pro-tem stated the public participation for this evening will be in a different order than what is on the agenda.

Valerie Stafford – Opening the New Concrete Library: Val stated that she is here this evening representing the Library Foundation Board. She stated with the foundation about 4 years ago when the primary goal was to find a larger building for the library. She stated that patrons had asked for more room. She stated the foundation was extremely pleased when two private citizens purchased the old legion hall, renovated it and donated the building to the library. She stated that unfortunately during that process there was a communication breakdown between the foundation board and the library board, and she is working to improve that.

Valerie stated she would like to see the library move into the new building as soon as possible. She discussed how long typical renovations and/or the new construction has taken to complete at different places and business in town and the library renovations have far exceeded those time lines. She also stated there will be a public forum on May 7 at 7 p.m. at the theater to discuss the new library building and the timeline for moving in.

Councilmember Reed asked what the delay is. Val stated that she really can't answer that and that would be a questions for the Board of Trustees. Councilmember Reed asked who is on the board. It was stated board members are Em Beals, Bill Pfeifer, Gail Boggs, Carol McCormick and Linden Jordan. Val stated the foundation board does not have any control over policy or decision-making. She stated the building was purchased, renovated and donated to the library in December 2017, and now the Board of Trustees is saying the move-in date is going to be January 2020, which is two years of the building just sitting there.

Councilmember Reed asked if there were any trustees here this evening who could answer any questions. Bill Pfeifer stated that he is here tonight as a private citizen and is not allowed to speak on behalf of the board.

Audience member John Boggs stated he is not on the Board of Trustees, but was on the building task force and worked with the trustees. He stated that he is currently trying to resolve the communication issues between the town parties and he believes they are making good progress. He also stated that some criticism is valid with how long it is taking, but there's more to it than that. He stated a meeting is scheduled and they will be discussing what items need to be done prior to moving in and what items can wait to be completed until after they are moved in. He

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April 22, 2019

Minutes prepared by Andrea Fichter

Minutes edited for grammar and spelling by Jason Miller

stated everyone involved wants to get to the same place, he admires all involved, they all have the same mission, and their dedication and desire to get there speaks wonders.

Mayor Pro-tem Easterday asked if the foundation is a nonprofit. Val stated yes. Easterday stated that she is a former employee of the library and when she first started, she was told they would be moving into the new building within 3 months. She also stated that as an employee she had attended board meetings where reports were discussed and handed out, but she never saw anyone from the foundation at those meetings and wondered how this information was getting to everyone. She asked if measures are being taken to make sure there is better communications. She stated that this could be an issue with donors, if the projects they have donated to are not getting complete they may not be so willing to donate in the future. Val stated a foundation member will be at each of the trustee meetings from now on.

Barbara Trask – Library in Legion Hall: Barb read from a handout she provided that detailed her concerns. She stated that she and her husband had purchased the building, had it renovated, and then donated it to the library district in December 2017 with all permits in hand. She stated over the last 16 months they have watched the lethargic process with increased frustration, and then they learned the trustees don't anticipate moving in until January 2020. She stated they are also anticipating hundreds of thousands of more dollars spent in taxpayer money before moving in. She stated that further delay and expense is unjustifiable.

Barb also stated that she and her husband had made the donation anonymously so that the story would be about the library and they are no longer willing to stand in the shadows and are asking the town to implore the trustees to move in sooner. She stated the town voted to annex into the library district and it has gained added revenue from this with no real additions to the library or days and hours increased.

Easterday asked about the section in her handout where she stated the public was put on a gag order during a meeting by the trustees. Barb stated they had attended a meeting that turned out to be a board retreat and were instructed at the beginning of the meeting that no public participation would be allowed during this meeting, so they were not allowed to speak, ask questions, or speak to misinformation that was being stated. She stated they were told if they would like to speak with individual board members after the meeting, they could do that.

Ger van den Engh – Library in Legion Hall: Ger stated that he and Barb live on Elysian Lane in Birdsvew. He also read from a pre-written statement regarding their donation of the building to the library. He stated there is no reason to delay the use of the building and it is ready to occupy. He discussed the importance of libraries and how it would encourage economic development and entrepreneurship in the area. He stated the Town of Concrete and its residents have supported the library through taxes and he encourages the town to implore the board to open the new facility without further delay. He stated for the sake of the children, students, and other town residents, to open the new library now.

Mayor Pro-tem Easterday thanked them all for coming this evening.

Events Application: None.

Special Presentations: Public Safety: Deputy Esskew reported that Sergeant Adams will be scheduling a meeting to begin discussions on the renewal of the contract with the town for next year soon. He also reported the Sheriff's office will be contracting with PSE again for an additional 20 hours per month of patrols in the area throughout the summer.

CRH Engineering: Absent.

Consent Agenda:

Town Council Minutes – April 8, 2019.
Approval of Claims Checks – #4940-#4966
Approval of Payroll

Councilmember Thomas made a motion to approve. Councilmember Kyritsis seconded the motion. The motion carried unanimously.

Public Hearings: None.

Old Business: None.

New Business: None.

Discussion Items: None.

Council Reports: **Airport: Mike Bartel:** Councilmember Bartel stated there will be another fly-in meeting on May 2. He also stated the mayor will be spraying the spoils pile and then Roger will get it leveled out so the mayor can spray again. Councilmember Reed stated that she spoke with Roger over the weekend and wanted to know the council's thoughts on spraying it after it was leveled. Mayor Pro-tem Easterday stated last time a SEPA was needed and that has to be advertised. Councilmember Thomas asked if Roger had stated a timeline for when he would like to see it done. Councilmember Reed stated we only have three months until the fly-in. It was stated that spreading it out first and then spraying it may kill the weeds faster and that Roger would be using a dozer borrowed from George Theodoratus to do the work. It was the consensus of the council to allow Roger to spread out the pile after checking with Andrea, the mayor and Marianne regarding any SEPA requirements. Councilmember Kyritsis asked if there is any concern with people working on town property. David Day stated that Roger, as the volunteer airport manager, can perform this work. It was stated that Councilmember Reed would send an e-mail to Andrea, Marianne and the mayor regarding this item.

Parks: Marla Reed: Councilmember Reed reported BNSF changed its mind about selling that property in East Concrete to the town for a park.

Councilmember Bartel asked about the standing water at the spray park and if there was any way to drain it as it is attracting mosquitoes. Mayor Pro-tem Easterday stated they need a timeline on when the spray park will be done. Councilmember Reed stated this needs to take precedent and needs to get done. Councilmember Kyritsis asked if there was a list of what all still needs to be completed. Mayor Pro-tem Easterday stated no, she doesn't believe so. Councilmember Reed listed a few items that she knows of.

Community Garden: Elizabeth Easterday: Mayor Pro-tem Easterday thanked Heather Hunter at Columbia Bank for putting together the work party that occurred over the weekend, along with other bank employees and volunteers. She stated they weeded and worked in the children's garden area. She also reported the Farm to School program will be taking over the care of the food bank beds and they have offered to go in halves on a load of soil. Easterday also reported the Farm to School program has their own beds that they will be working with the kids on and possibly selling the produce grown. Audience member Betty Seguin stated the Farm to School program would be welcome at the Saturday Market.

Easterday also reported that another panel has fallen off the greenhouse roof.

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April 22, 2019

Minutes prepared by Andrea Fichter

Minutes edited for grammar and spelling by Jason Miller

Historic Preservation and Landmarks Commission: Ginger Kyritsis: Nothing new to report.

Health Care: Mike Bartel: Councilmember Bartel reported the pharmacy has expanded their selection of over the counter medications. Mayor Pro-tem Easterday also reported on the Med Project and that with that program you can turn in old prescriptions and they mail them to a specific place that deals with proper disposal and that the pharmacy is one of the places you can turn these into.

Economic Development Commission: Ginger Kyritsis: Nothing new to report.

Department Reports: Planning Commission/Historical Preservation: Marianne Manville-Ailles: Absent.

Administration/Finance Report: Andrea Fichter: Absent.

Public Works: Alan Wilkins: Absent.

Imagine Concrete: Mayor Miller: Absent.

Mayor's Report: Mayor Pro-tem Easterday reported the Youth Dynamic kids will be at the community garden on May 20 from 7 p.m. to 9 p.m. to help with spreading more stone sand..

She also reported they are on track for Dr. Brianna to move into the building on May 1 and that several volunteers assisted over the weekend, including Tom Jones, Terry Coggins, Ginger Kyritsis and Dr. Brianna and her children.

Announcements: Councilmember Reed stated they need to discuss the next community dinner, which will be put on by the council and town staff. She stated that tentatively the date would be May 22. It was suggested to put on a BBQ.

Executive Session: None.

Adjournment: Councilmember Thomas made a motion for adjournment at 6:51 p.m. Councilmember Reed seconded the motion. The motion carried unanimously.

Jason Miller, Mayor

Attest: Andrea Fichter, Clerk Treasurer

TREASURERS REPORT

Fund Totals

Town Of Concrete
MCAG #: 0636

03/01/2019 To: 03/31/2019

Time: 15:12:28 Date: 04/04/2019
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	26,369.70	24,420.96	107,541.15	-56,750.49	82,114.53	2,363.92	0.44	27,728.40
002 General Reserve Fund	26,117.46	53.85		26,171.31	0.00	0.00	0.00	26,171.31
103 Street Fund	6,108.80	5,621.44	15,471.55	-3,741.31	100.29	1,117.79	0.00	-2,523.23
104 Street Reserve Fund	2,508.22	5.18		2,513.40	0.00	0.00	0.00	2,513.40
305 Fire Reserve Fund	45,417.57	187.54		45,605.11	0.00	0.00	0.00	45,605.11
307 Capital Improvements Fund	37,707.54	76.80	543.79	37,240.55	0.00	0.00	0.00	37,240.55
401 Airport Fund	10,891.85	3,654.52	4,365.55	10,180.82	261.15	591.60	0.00	11,033.57
402 Airport Reserve Fund	857.85	2,131.16		2,989.01	0.00	0.00	0.00	2,989.01
405 Sewer Reserve Fund	12,395.70	30,199.13	4,232.92	38,361.91	0.00	0.00	0.00	38,361.91
406 Sewer Fund	29,580.14	58,005.39	58,130.00	29,455.53	5,574.39	2,374.64	-1,023.47	36,381.09
407 Water Fund	112,279.84	32,646.35	91,446.86	53,479.33	396.06	1,737.47	-141.87	55,470.99
408 Water Reserve Fund	255,675.48	97,191.59	9,077.07	343,790.00	383.50	0.00	0.00	344,173.50
999 Prior Period Outstanding	0.00	0.00		0.00	16.08	0.00	0.00	16.08
	565,910.15	254,193.91	290,808.89	529,295.17	88,846.00	8,185.42	-1,164.90	625,161.69

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TREASURERS REPORT

Account Totals

Town Of Concrete
MCAG #: 0636

03/01/2019 To: 03/31/2019

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	-51,631.77	141,907.79	179,611.89	-89,335.87	-1,531.58	197,131.10	106,263.65
2 Savings	486,468.45	16.41	0.00	486,484.86	-100,000.00	0.00	386,484.86
3 Grant Checking	20.00	0.00	0.00	20.00	0.00	0.00	20.00
4 Investment Portfolio	130,740.47	1,072.71	0.00	131,813.18	0.00	0.00	131,813.18
10 Petty Cash	580.00	0.00	0.00	580.00	0.00	0.00	580.00
Total Cash:	566,177.15	142,996.91	179,611.89	529,562.17	-101,531.58	197,131.10	625,161.69
	566,177.15	142,996.91	179,611.89	529,562.17	-101,531.58	197,131.10	625,161.69

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TREASURERS REPORT

Outstanding Vouchers

Town Of Concrete
MCAG #: 0636

As Of: 03/31/2019 Date: 04/04/2019
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2016	1600	08/12/2016	Stop Pmt	1			267.00	
2017	1429	06/16/2017	Tr Rec	1		COLUMBIA BANK	-5.00	Cashier Over And Short
2019	894	03/29/2019	Util Pay	1		Batch Receipt	631.76	
2019	895	03/29/2019	Util Pay	1		Batch Receipt	637.82	
							1,531.58	
								Receipts Outstanding:
2019	594	02/28/2019	Payroll	1		EFT EMPLOYMENT SECURITY, PFML	53.69	Pay Cycle(s) 02/28/2019 To 02/28/2019 - PFML
2019	869	03/31/2019	Payroll	1		EFT EMPLOYMENT SECURITY, PFML	51.94	Pay Cycle(s) 03/31/2019 To 03/31/2019 - PFML
2017	1837	08/15/2017	Claims	1		EFT COBRA COMPUTER SERVICES, LLC		BARS Correction For Check #3559 - Came Out Of Misc. Exp And Should Have Been IT
2017	1836	08/15/2017	Claims	1		EFT MICHAEL BUSINESS MACHINES		BARS Correction For Check #3354 - Was Taken Out Of Software BARS And Should Have Come Out Of Copier BARS
2018	2901	12/31/2018	Claims	1		EFT US DEPARTMENT OF AGRICULTURE		Corrections To Interest And Principle For USDA Loans
2019	319	01/31/2019	Payroll	1		EFT EMPLOYMENT SECURITY, PFML	52.54	Pay Cycle(s) 01/31/2019 To 01/31/2019 - PFML
2018	791	03/12/2018	Ser Chge	1	0	JUNG & KUM INC	99.68	
2019	292	01/28/2019	Claims	1	4771	RICHARD PHILIPS	264.45	WBET CORRECTION RETIREMENT
2019	723	03/11/2019	Claims	1	4845	KEVIN CUPPLES	100.00	LAND LEASE
2019	726	03/11/2019	Claims	1	4848	GIBSON TRAFFIC CONSULTANTS	5,515.00	CDBG COMP PLAN UPDATE TRAFFIC PROPOSAL 18-039-FP-1
2019	728	03/11/2019	Claims	1	4850	JOSHUA T MASSINGALE	30.00	CLOTHING ALLOWANCE
2019	739	03/11/2019	Claims	1	4861	US POSTMASTER	180.00	UTILITY POSTAGE
2019	743	03/11/2019	Claims	1	4865	WASTE MANAGEMENT-SKAGIT	383.50	PW HANGAR DUMPSTER
2019	745	03/11/2019	Claims	1	4867	ALAN WILKINS	30.00	CLOTHING ALLOWANCE
2019	827	03/25/2019	Claims	1	4871	AMERESCO, INC.	3,003.28	AMERESCO ENERGY PROGRAM AGREEMENT NO 2016-090A (1)
2019	828	03/25/2019	Claims	1	4872	ARAMARK / OVERALL LAUNDRY SVCS	318.84	LAUNDRY SERVICES
2019	831	03/25/2019	Claims	1	4875	CARDMEMBER SERVICES COLUMBIA BANK	2,089.91	CODE ENFORCEMENT DECALS CODE ENFORCEMENT DIGITAL CAMERA PICNIC TABLES
2019	832	03/25/2019	Claims	1	4876	DEPARTMENT OF ECOLOGY	455.76	FY2019 2ND HALF JULY 1 2018-JUNE 30 2019 WWTP
2019	833	03/25/2019	Claims	1	4877	DEPT OF LABOR & IND	281.93	BOILER/PRESSURE VESSEL INVOICE
2019	836	03/25/2019	Claims	1	4880	FRONTIER	127.76	SHERIFF
2019	837	03/25/2019	Claims	1	4881	FRONTIER	190.45	WWTP
2019	838	03/25/2019	Claims	1	4882	FRONTIER	127.07	FUELING STATION
2019	839	03/25/2019	Claims	1	4883	HUMANE SOCIETY OF SKAGIT VALLEY	121.00	1 DOG 1 CAT

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TREASURERS REPORT

Outstanding Vouchers

Town Of Concrete
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2019	841	03/25/2019	Claims	1	4885	OFFICE DEPOT	130.19	WWTP PRINTER	
2019	843	03/25/2019	Claims	1	4887	SKAGIT 911	221.00	AGENCY FEE FIRE RADIO MAINT	
2019	844	03/25/2019	Claims	1	4888	SKAGIT CO SHERIFF	70,722.25	POLICING SERVICES CONTRACT C20170093	
2019	845	03/25/2019	Claims	1	4889	SKAGIT PUBLISHING	1,764.64	SVH-1875677 SVH-1875327 SVH 1875298	
2019	846	03/25/2019	Claims	1	4890	TAURUS CONSTRUCTION	1,487.50		
2019	847	03/25/2019	Claims	1	4891	USA BLUE BOOK	1,285.39	WWTP SUPPLIES	
2019	854	03/31/2019	Payroll	1	4893	ANDREA FICHTER	2,918.55		
2019	863	03/31/2019	Payroll	1	4894	GINGER KYRITSIS	160.80		
2019	872	03/31/2019	Payroll	1	4895	AFLAC-ONLINE PAYMENT	103.48	Pay Cycle(s) 03/31/2019 To 03/31/2019 - ALFAC Post-Tax	
2019	873	03/31/2019	Payroll	1	4896	AWC EMPLOYEE BENEFIT	4,823.27	Pay Cycle(s) 03/31/2019 To 03/31/2019 - Medical/Dental	
2019	874	03/31/2019	Payroll	1	4897	INSURANCE COMPANY COLONIAL LIFE & ACCIDENT	21.15	Pay Cycle(s) 03/31/2019 To 03/31/2019 - COLONIAL-PRE TAX	
2012	45	12/31/2012	Claims	1	820603	JOHN RANTSCHLER	13.06		
2012	10	12/31/2012	Claims	1	*****	LABOR & INDUSTRIES	3.02		
2018	1119	04/20/2018	Claims	1	*****	SKAGIT SURVEYORS INC		Correction To Check #4708 - Incorrect BARS #	
							97,131.10		
Fund							Claims	Payroll	Total
001 General Fund							82,114.53	2,363.92	84,478.45
103 Street Fund							100.29	1,117.79	1,218.08
401 Airport Fund							261.15	591.60	852.75
406 Sewer Fund							5,574.39	2,374.64	7,949.03
407 Water Fund							396.06	1,757.47	2,133.53
408 Water Reserve Fund							383.50	0.00	383.50
999 Prior Period Outstanding							16.08	0.00	16.08
							88,846.00	8,185.42	97,031.42

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TREASURERS REPORT

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Town Of Concrete
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We the undersigned officers for the Town of Concrete have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____
City Administrator / Date


Finance Director / Date

4/4/19

Vendor Totals

Town Of Concrete
MCAG #: 0636

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Account	Vendor	EIN	Receipts	Expenditures	1099	W9	Emp
179	AFLAC-ONLINE PAYMENT			310.44	No	No	
1040	AMERESCO, INC.	*****		3,003.28	Yes	Yes	
4766	ARAMARK / OVERALL LAUNDRY	*****		1,221.65	Yes	Yes	
6925	ASSOC PETROLEUM PRODUCTS			217.70	No	No	
800	AWC EMPLOYEE BENEFIT			14,469.81	No	No	
704	AWC-RISK MANAGEMENT			53,708.13	No	No	
624	BIAS SOFTWARE			5,609.63	No	No	
1068	BLADE CHEVROLET			1,091.28	No	No	
1201	BOARD OF VOLUNTEER			1,440.00	No	No	
1250	BRIM TRACTOR COMPANY			25.67	No	No	
827	BUILDERS EXCHANGE OF			58.80	No	No	
6100	CARQUEST, SEDRO-WOOLLEY			32.54	No	No	
1406	CASCADE COLUMBIA DIST CO			943.64	No	No	
1500	CASCADE SUPPLY			1,555.67	No	No	
1210	CATERPILLAR FINANCIAL SVCS			4,055.01	No	No	
1269	CNA SURETY			50.00	No	No	
1634	CODE PUBLISHING COMPANY	*****		3,094.17	No	Yes	
1263	COGGINS, TERRY			90.00	No	No	
939	COLONIAL LIFE & ACCIDENT,			63.45	No	No	
7300	COLUMBIA BANK			67.85	No	No	
1230	COLUMBIA BANK,			3,353.87	No	No	
664	COMMERCIAL ALARM &			248.60	No	No	
1645	CONCRETE CHAMBER OF COMM			100.00	No	No	
1180	CONCRETE FOOD BANK			1,200.00	No	No	
1813	CONCRETE HERALD	*****		59.18	No	Yes	
802	CRH ENGINEERING, CODY HART	*****		35,058.04	Yes	Yes	
1920	CUPPLES, KEVIN	*****		300.00	Yes	Yes	
2235	DEPARTMENT OF ECOLOGY			6,855.76	No	No	
548	DEPARTMENT OF RETIREMENT			10,801.45	No	No	
1935	DEPT OF LABOR & IND			281.93	No	No	
3626	DEPT OF LICENSING			30.00	No	No	
1965	DEPT OF REVENUE			58.20	No	No	
581	DUNLAP, GARY			578.16	No	No	
1084	EDASC			500.00	No	No	
2237	EDGE ANALYTICAL INC			242.00	No	No	
2251	EMPLOYMENT SECURITY DEPT	*****		124.99	No	No	
1267	EMPLOYMENT SECURITY, PFML			158.17	No	No	
1033	EQUINOX RESEARCH &	*****		14,087.97	No	Yes	
2266	EVERGREEN RURAL WATER			244.40	No	No	
2330	FARMERS EQUIPMENT CO			13.62	No	No	
2596	FRONTIER			3,756.25	No	No	
1291	GIBSON TRAFFIC CONSULTANTS	*****		5,515.00	Yes	Yes	
2550	GRAY & OSBORNE, INC	*****		2,404.56	Yes	Yes	
1243	HEARTLAND			304.72	No	No	

Vendor Totals

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Account	Vendor	EIN	Receipts	Expenditures	1099	W9	Emp
2800	HUMANE SOCIETY OF SKAGIT			121.00	No	No	
2976	INTEGRA CHEMICAL COMPANY			1,055.22	No	No	
2985	INTERNAL REVENUE SERVICE			13,950.44	No	No	
2986	ISOMEDIACOM--9939614439			59.85	No	No	
547	LABOR & INDUSTRIES			1,949.65	No	No	
776	LEAF CAPITAL FUNDING			1,026.80	No	No	
1261	MASSINGALE, JOSHUA T			90.00	No	No	
781	MICHAEL BUSINESS MACHINES	*****		247.33	No	No	
528	MISC CUSTOMER RECEIPTS			0.06	No	No	
7750	NAPA (VALLEY AUTO SUPPLY)	*****		822.10	No	No	
4281	NATIONAL FIRE PROTECTION			175.00	No	No	
4340	NORTH CENTRAL LAB (NCL)	*****		1,677.31	No	No	
4300	NORTHWEST CLEAN AIR			259.00	No	No	
4590	NORTHWEST PROPANE	*****		2,627.56	No	Yes	
1109	NPC LEASING			149.31	No	No	
4635	OFFICE DEPOT	*****		796.94	No	No	
5300	PHILIPS, RICHARD			264.45	No	No	
1274	PLATT			83.71	No	No	
5315	PNWS-AWWA			125.00	No	No	
5400	PUGET SOUND ENERGY	*****		16,872.37	No	No	
991	RENE'S WORLD			75.95	No	No	
5750	REVENUE, DEPT OF			9,292.04	No	No	
1177	SEGUINE, TOM	*****		4,850.00	Yes	Yes	
6230	SKAGIT 911			442.00	No	No	
6300	SKAGIT CO DEPT OF EMERG			462.00	No	No	
6801	SKAGIT CO SHERIFF			79,639.48	No	No	
6400	SKAGIT COUNCIL OF			592.83	No	No	
1164	SKAGIT COUNTY PUBLIC			244.75	No	No	
6995	SKAGIT PUBLISHING	*****		3,174.20	Yes	Yes	
6850	SKAGIT SURVEYORS INC	*****		5,400.00	Yes	Yes	
1203	SKAGIT VALLEY HERALD			208.00	No	No	
1047	SMITH, DON & DEBORAH			420.44	No	No	
7205	SPRINT			80.48	No	No	
685	TAURUS CONSTRUCTION	*****		4,130.00	Yes	No	
1821	TOWN OF CONCRETE			3,849.62	No	No	
1825	TOWN OF CONCRETE P/C			297.98	No	No	
7520	TOWN OF DARRINGTON	*****		4,979.34	No	No	
7585	US DEPARTMENT OF			37,364.27	No	No	
7700	US POSTMASTER			507.00	No	No	
7705	USA BLUE BOOK			1,285.39	No	No	
828	UTILITIES UNDERGROUND			20.64	No	No	
1100	VANTIV	*****		1,257.33	No	No	
195	VERIZON WIRELESS - BELLEVUE			906.36	No	No	
7895	VFIS			743.00	No	No	

Vendor Totals

Town Of Concrete
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Account	Vendor	EIN	Receipts	Expenditures	1099	W9	Emp
8050	WA ASSOC BLDG OFFICIAL			95.00	No	No	
8126	WA FINANCE OFFICERS ASSOC			75.00	No	No	
8328	WA STATE DEPARTMENT OF			52.00	No	No	
8329	WA STATE FIRE FIGHTERS'			90.00	No	No	
8331	WASHINGTON FIRE CHIEFS			330.00	No	No	
8376	WASTE MANAGEMENT-SKAGIT			583.58	No	No	
8456	WELLS FARGO BUSINESS DIR			6,892.17	No	No	
8700	WILKINS, ALAN			90.00	No	No	

388,169.54

TREASURERS REPORT

Fund Totals

Town Of Concrete
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	-56,750.49	85,593.28	40,908.76	-12,065.97	3,448.85	2,330.47	10.64	-6,276.01
002 General Reserve Fund	26,171.31	0.71		26,172.02	0.00	0.00	0.00	26,172.02
103 Street Fund	-3,741.31	12,475.91	12,261.29	-3,526.69	62.73	227.71	0.00	-3,236.25
104 Street Reserve Fund	2,513.40	0.06		2,513.46	0.00	0.00	0.00	2,513.46
305 Fire Reserve Fund	45,605.11	757.32	5.15	46,357.28	0.00	0.00	0.00	46,357.28
307 Capital Improvements Fund	37,240.55	1.00	407.78	36,833.77	0.00	0.00	0.00	36,833.77
401 Airport Fund	10,180.82	3,029.61	3,042.36	10,168.07	20.91	112.26	0.00	10,301.24
402 Airport Reserve Fund	2,989.01	0.08	53.96	2,935.13	0.00	0.00	0.00	2,935.13
405 Sewer Reserve Fund	38,361.91	0.90	5,246.76	33,116.05	0.00	0.00	0.00	33,116.05
406 Sewer Fund	30,811.16	59,777.91	38,526.36	52,062.71	163.70	679.59	0.00	52,906.00
407 Water Fund	52,123.70	60,161.74	11,673.39	100,612.05	733.65	470.91	94.04	101,910.65
408 Water Reserve Fund	343,790.00	15,774.95	46,210.00	313,354.95	30,531.90	0.00	0.00	343,886.85
999 Prior Period Outstanding	0.00	0.00		0.00	16.08	0.00	0.00	16.08
	529,295.17	237,573.47	158,335.81	608,532.83	34,977.82	3,820.94	104.68	647,436.27

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TREASURERS REPORT

Account Totals

Town Of Concrete
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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking	10,664.13	275,530.56	191,307.81	94,886.88	38,898.44	133,523.32
2 Savings	386,484.86	35,014.91	40,000.00	381,499.77	0.00	381,499.77
3 Grant Checking	20.00	0.00	0.00	20.00	0.00	20.00
4 Investment Portfolio	131,813.18	0.00	0.00	131,813.18	0.00	131,813.18
10 Petty Cash	580.00	0.00	0.00	580.00	0.00	580.00
Total Cash:	529,562.17	310,545.47	231,307.81	608,799.83	38,898.44	647,436.27
	529,562.17	310,545.47	231,307.81	608,799.83	38,898.44	647,436.27

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TREASURERS REPORT

Outstanding Vouchers

Town Of Concrete
MCAG #: 0636

As Of: 04/30/2019 Date: 05/07/2019
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2016	1600	08/12/2016	Stop Pmt	1			267.00		
2017	1429	06/16/2017	Tr Rec	1		COLUMBIA BANK	-5.00	Cashier Over And Short	
							262.00		
								Receipts Outstanding:	
2019	594	02/28/2019	Payroll	1	EFT	EMPLOYMENT SECURITY, PFML	53.69	Pay Cycle(s) 02/28/2019 To 02/28/2019 - PFML	
2017	1837	08/15/2017	Claims	1	EFT	COBRA COMPUTER SERVICES, LLC		BARS Correction For Check #3559 - Came Out Of Misc. Exp And Should Have Been IT	
2018	791	03/12/2018	Ser Chge	1	0	JUNG & KUM INC	99.68		
2017	1836	08/15/2017	Claims	1	EFT	MICHAEL BUSINESS MACHINES		BARS Correction For Check #3354 - Was Taken Out Of Software BARS And Should Have Come Out Of Copier BARS	
2019	869	03/31/2019	Payroll	1	EFT	EMPLOYMENT SECURITY, PFML	51.94	Pay Cycle(s) 03/31/2019 To 03/31/2019 - PFML	
2019	319	01/31/2019	Payroll	1	EFT	EMPLOYMENT SECURITY, PFML	52.54	Pay Cycle(s) 01/31/2019 To 01/31/2019 - PFML	
2019	1104	04/30/2019	Payroll	1	EFT	EMPLOYMENT SECURITY, PFML	51.70	Pay Cycle(s) 04/30/2019 To 04/30/2019 - PFML	
2019	1103	04/30/2019	Payroll	1	EFT	DEPARTMENT OF RETIREMENT	3,507.59	Pay Cycle(s) 04/30/2019 To 04/30/2019 - PERS 2	
2019	292	01/28/2019	Claims	1	4771	RICHARD PHILIPS	264.45	WBET CORRECTION RETIREMENT	
2019	969	04/08/2019	Claims	1	4914	JOSHUA T MASSINGALE	30.00	CLOTHING ALLOWANCE	
2019	983	04/08/2019	Claims	1	4928	TAURUS CONSTRUCTION	1,400.00	BUILDING INSPECTION SERVICES MARCH 2019	
2019	985	04/08/2019	Claims	1	4930	US POSTMASTER	160.00		
2019	989	04/08/2019	Claims	1	4936	ALAN WILKINS	30.00	CLOTHING ALLOWANCE	
2019	1064	04/22/2019	Claims	1	4953	HD FOWLER CO	31,167.54	Water Meters And Other Supplies	
2019	1074	04/22/2019	Claims	1	4963	SKAGIT CO SENIOR SERVICE	1,909.75	2019 Quarter 1, Senior Services	
2019	1106	04/30/2019	Payroll	1	4967	AFLAC-ONLINE PAYMENT	103.48	Pay Cycle(s) 04/30/2019 To 04/30/2019 - ALFAC Post-Tax	
2012	45	12/31/2012	Claims	1	820603	JOHN RANTSCHLER	13.06		
2012	10	12/31/2012	Claims	1	*****	LABOR & INDUSTRIES	3.02		
							38,898.44		
Fund							Claims	Payroll	Total
001 General Fund							3,448.85	2,330.47	5,779.32
103 Street Fund							62.73	227.71	290.44
401 Airport Fund							20.91	112.26	133.17
406 Sewer Fund							163.70	679.59	843.29
407 Water Fund							733.65	470.91	1,204.56
408 Water Reserve Fund							30,531.90	0.00	30,531.90
999 Prior Period Outstanding							16.08	0.00	16.08

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
							34,977.82	Claims
							3,820.94	Payroll
							38,798.76	Total

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Signature Page

Town Of Concrete
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04/01/2019 To: 04/30/2019

We the undersigned officers for the Town of Concrete have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____

City Administrator / Date

Signed: _____

Finance Director / Date

 5/7/19